

ENGLISH FOR EVERYDAY – LEVEL 1 - CERTIFICATE OF COMPETENCY

Plan Code: 4170

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 640	English for Everyday 0	108
ESL 641	English for Everyday 1	108
Total Hours		216

ENGLISH FOR EVERYDAY – LEVEL 2 - CERTIFICATE OF COMPETENCY

Plan Code: 4171

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 642	English for Everyday 2	108
ESL 643	English for Everyday 3	108
Total Hours		216

ENGLISH FOR EVERYDAY – LEVEL 3 - CERTIFICATE OF COMPETENCY

Plan Code: 4172

Students completing English for Everyday certificates will possess the English language skills necessary for most daily activities. They will have sufficient speaking, listening, reading, and writing skills for a wide variety of occupations such as retail, hospitality, transportation, or manufacturing.

Program Student Learning Outcomes

- Create written communication utilizing the grammatical structures introduced at this level.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 644	English for Everyday 4	108
ESL 645	English for Everyday 5	108
Total Hours		216

Students must master 70% or higher of the course concepts in order to be promoted into the next course in the sequence.

ESL LITERACY - CERTIFICATE OF COMPETENCY

Plan Code: 4182

The program provides students with the basic English literacy skills needed to enter the first level of the English as Second Language classes at LBC. Students will learn sound/letter relationships for pronunciation, spelling, reading and writing.

Program Student Learning Outcomes

- Identify, decode and produce basic list of 220 sight words.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 628	Literacy for English Language Learners 1	27
ESL 629	Literacy for English Language Learners 2	27
Total Hours		54

ESL READING FOR CITIZENSHIP - CERTIFICATE OF COMPETENCY

Plan Code: 4183

This certificate prepares students to learn simple past-tense verbs in order to better understand and answer questions on the U.S. citizenship exam. Students should consider enrolling in this certificate if they are beginning-level English language learners.

Program Student Learning Outcomes

- Recognize and produce grammatically accurate forms of past tense questions to facilitate preparation for the U.S. Citizenship exam.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 630	Reading for Citizenship 1	54
ESL 631	Reading for Citizenship 2	54
Total Hours		108

INTERMEDIATE GRAMMAR - CERTIFICATE OF COMPETENCY

Plan Code: 4180

Students completing the Certificate of Competency in Intermediate ESL Grammar will possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes. This certificate is intended to assist non-native English-speaking students with their academic success.

Program Student Learning Outcomes

- Possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes.
- Demonstrate linguistically accurate control of English verb tenses, identify the major parts of speech, recognize phrases, and control dependent and independent clauses.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 610A	Fundamentals of English Grammar 1	54
ESL 610B	Fundamentals of English Grammar 2	54
ESLLC 699	Basic Skills for ESL Students ¹	54
Total Hours		116

¹ Only 8 hours of ESLLC 699 are required for this certificate.

INTERMEDIATE ORAL SKILLS - CERTIFICATE OF COMPETENCY

Plan Code: 4179

Students completing the Certificate of Competency in Intermediate ESL Oral Skills will possess the English language oral skills necessary for success at the intermediate level of ESL.

Program Student Learning Outcomes

- Possess the English language oral skills necessary for success at the intermediate level of ESL.
- Orally formulate and articulate opinions and judgments, synthesize attitudes and feelings, apply the principles of precise articulation of individual sounds, and relate knowledge of the sound system of English to writing and spelling conventions.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 613	Conversation	27
ESL 615	Accent Reduction	108
ESLLC 699	Basic Skills for ESL Students ¹	54
Total Hours		143

¹ Only 8 hours of ESLLC 699 are required for this certificate.

INTERMEDIATE READING AND WRITING - CERTIFICATE OF COMPETENCY

Plan Code: 4181

Students completing the Certificate of Competency in Intermediate ESL Reading and Writing will possess the English language grammar skills necessary for academic success at the intermediate level of credit reading and writing classes.

Program Student Learning Outcomes

- Possess the English language reading and writing skills necessary for success at the intermediate level of non-credit ESL.
- Recognize an increasing number of sight words, identify main ideas, write simple paragraphs, and employ systematic strategies for defining and acquiring academic vocabulary words.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 612	Reading for Information and Pleasure	27
ESL 614	Composition for ESL Students	27
ESL 618	Vocabulary Development	54
ESLLC 699	Basic Skills for ESL Students ¹	54
Total Hours		116

¹ Only 8 hours of ESLLC 699 are required for this certificate.

READING SKILLS FOR ESL STUDENTS – LEVEL 1 - CERTIFICATE OF COMPETENCY

Plan Code: 4173

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 602A	Reading Skills for ESL Students 1	27
ESL 602B	Reading Skills for ESL Students 2	27
Total Hours		54

READING SKILLS FOR ESL STUDENTS – LEVEL 2 - CERTIFICATE OF COMPETENCY

Plan Code: 4174

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 602C	Reading Skills for ESL Students 3	27
ESL 602D	Reading Skills for ESL Students 4	27
Total Hours		54

READING SKILLS FOR ESL STUDENTS – LEVEL 3 - CERTIFICATE OF COMPETENCY

Plan Code: 4175

Students completing the Reading Skills for ESL Students certificates will possess an English language reading level adequate for most daily activities. They will be ready for employment positions requiring the completion of forms, following written directions and instructions, and understanding short narratives.

Program Student Learning Outcomes

- Respond accurately to questions based on events in reading passages.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 602E	Reading Skills for ESL Students 5	27
ESL 602F	Reading Skills for ESL Students 6	27
Total Hours		54

Students must master 70% or higher of the course concepts in order to be promoted into the next course in the sequence.

WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 1 - CERTIFICATE OF COMPETENCY

Plan Code: 4176

Students will develop competency in workplace language skills at low-intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in English language presentations and professional autobiographies.

Program Student Learning Outcomes

- ESL students will be able to competently use listening, speaking, reading and writing skills in the workplace at low-intermediate level.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 670	Listen/Speak for Work for ESL Level 1	90
ESL 671	Read/Write for Work for ESL Level 1	90
Total Hours		180

WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 2 - CERTIFICATE OF COMPETENCY

Plan Code: 4177

Students will develop competency in workplace language skills at an intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in job applications, professional resumes and in English language presentations.

Program Student Learning Outcomes

- ESL students will be able to competently use listening, speaking, reading and writing skills in the workplace at an intermediate level.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 672	Listen/Speak for Work for ESL Level 2	90
ESL 673	Read/Write for Work for ESL Level 2	90
Total Hours		180

WORKPLACE LANGUAGE SKILLS FOR ESL – LEVEL 3 - CERTIFICATE OF COMPETENCY

Plan Code: 4178

Students will develop competency in workplace language skills at high-intermediate level and will be able to select and appropriately use standard organizational, cultural and linguistic features in a mock job interview and in written discourse.

Program Student Learning Outcomes

- Select and use conventional organizational, formatting and grammatical elements to compose and edit a cover letter.
- Select and use appropriate cultural and sociolinguistic norms for a U.S. style mock job interview.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
ESL 674	Listen/Speak for Work for ESL Level 3	90
ESL 675	Read/Write for Work for ESL Level 3	90
Total Hours		180