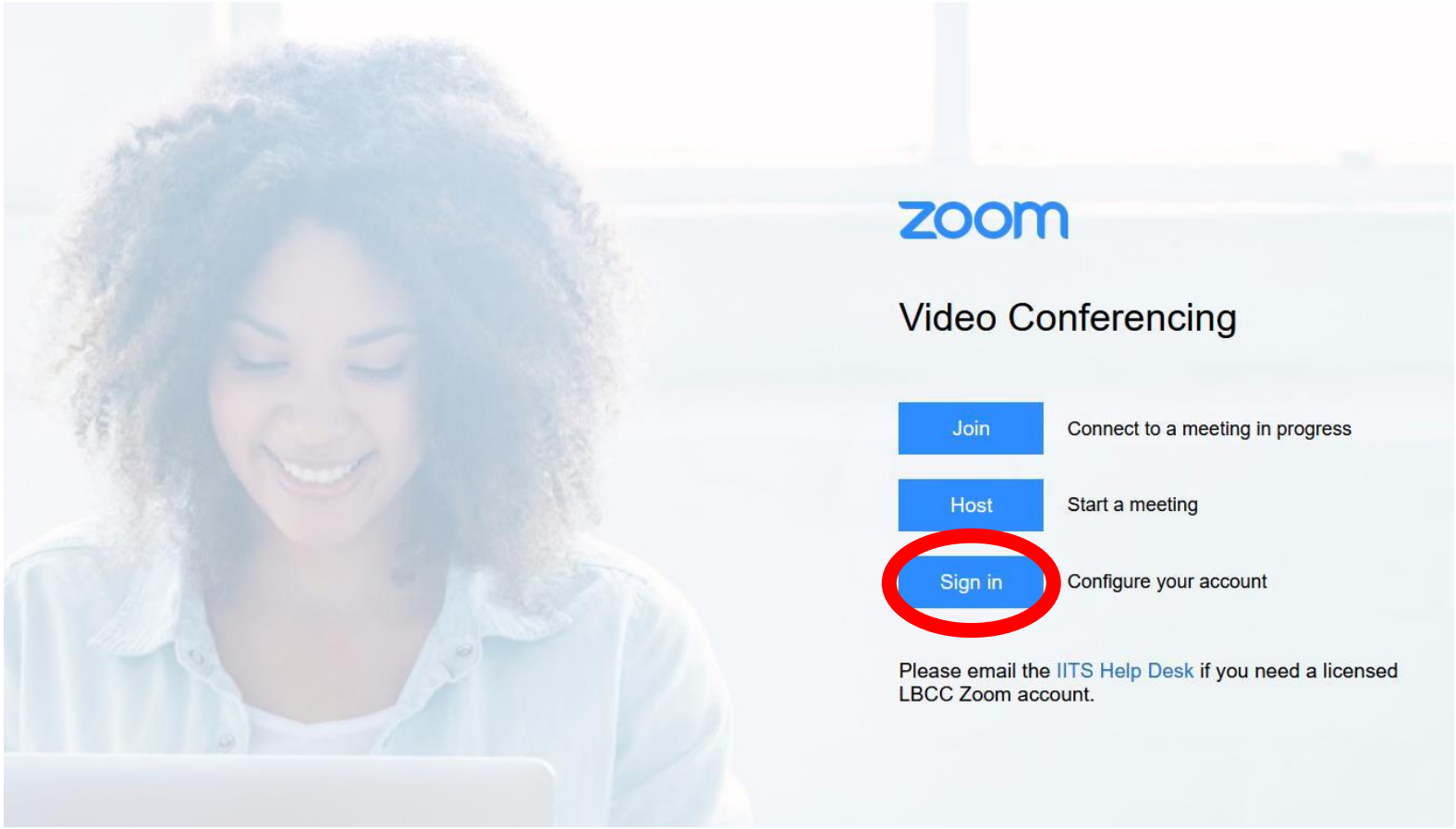
How to Download Zoom Temporary Cloud Recordings

FOR LONG BEACH CITY COLLEGE **FACULTY & STAFF**

How to Download Zoom Temporary Cloud Recordings

Step 1: Log into LBCC TechConnect Zoom (LBCC Zoom)



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Step 2: Navigate to your Recordings

Found on the menu on the left-hand side of the Zoom user interface.

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Step 3: You can choose to download from your list of recordings or open your recordings to preview prior to download

A) Download from the list:

B) Download after opening the file:

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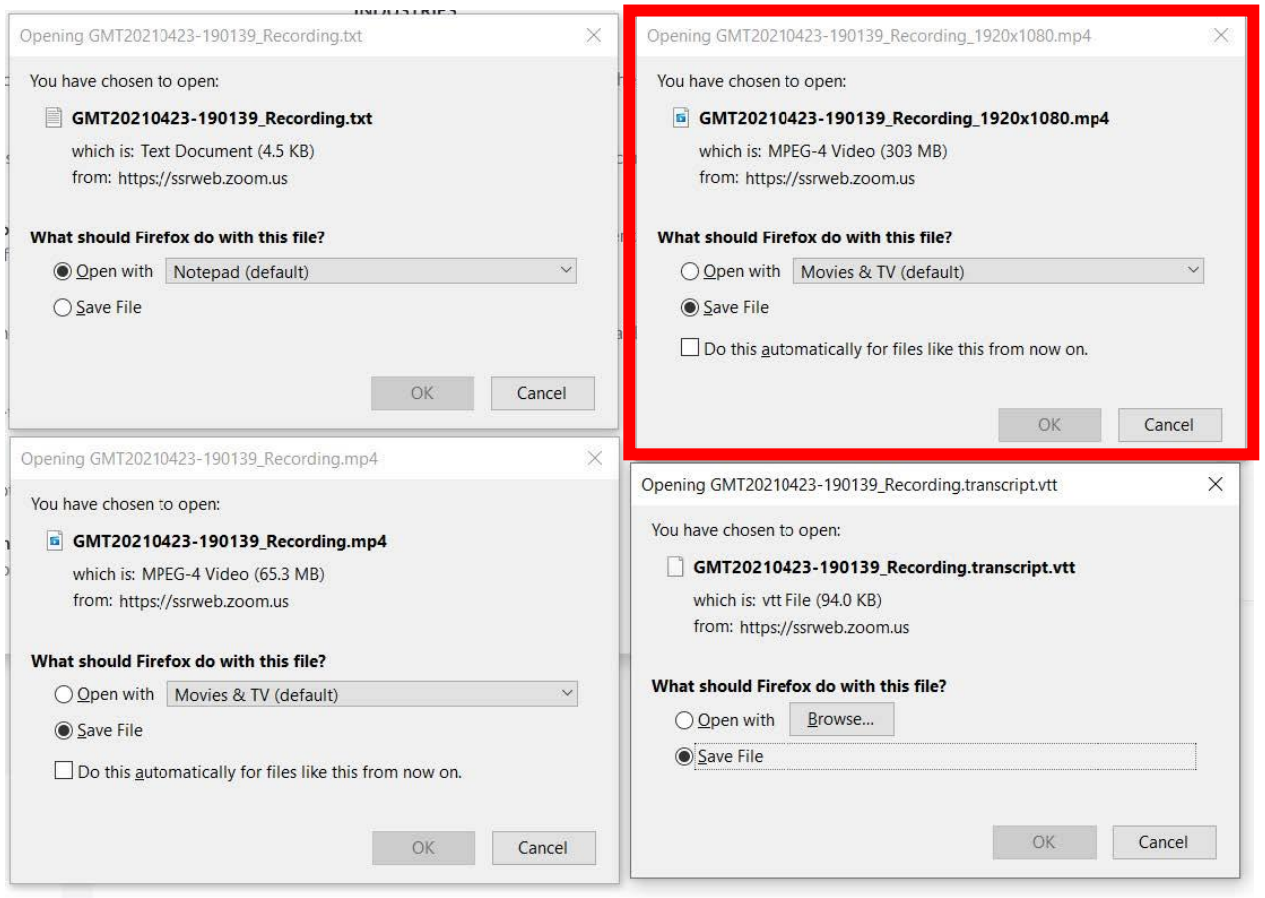
Step 4: Upon downloading, you will be able to save a text file, transcripts, audio, or the full MP4 video (highlighted in red). Note that the full video will also be the largest file.



Questions?

If questions should arise, feel free to reach out to the ITS Faculty & Staff Help Desk

- Phone: (562) 938-4357
- Email: helpdesk@lbcc.edu